

## EEO Public File Report

Prairie Public Broadcasting - TV & RADIO, Fargo, ND  
 All Employment Units  
 December 1, 2009 - November 30, 2010

### Full-Time Positions Filled

Full-Time Position	Position Title	Date Open	Date Filled	Recruitment Source(s) utilized to fill the vacancy (including organizations entitled to notification)*	Number Interviewed	Number Hired
1	Education Services Assoc. (RTL)	11/22/2009	1/27/2010	The Forum Newspaper	1	
				ND Job Service	1	1
				Detroit Lakes Newspapers		
				Grand Forks Herald		
				PPB Web		
				Internal Posting		
				Production Hub		
				TV Jobs		
				Did not indicate Employee		
2	Education Services Assoc.	12/6/2009	1/27/2010	The Forum Newspaper	2	
				ND Job Service	1	
				Detroit Lakes Newspapers		
				Grand Forks Herald		
				PPB Web		1
				Internal Posting		
				Production Hub		
				TV Jobs		
				Did not indicate Employee		
3	Gaming Auditor	12/28/2009	1/13/2010	ND Job Service		
				Internal Posting	1	1
4	Radio Host/Producer	3/7/2010	6/21/2010	Bismarck Tribune	1	1
				ND Job Service	1	
				PPB Radio		
				PPB Web		
				Internal Posting		
				Production Hub		
				TV Jobs		
				CPB Jobline		
Did not indicate	2					

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<b>5</b>	<b>Education Services Assoc (Web)</b>	<b>5/30/2010</b>	<b>11/24/2010</b>	The Forum Newspaper	1	
				Grand Forks Herald		
				ND Job Service		
				PPB Web		
				Internal Posting		
				Production Hub		
				TV Jobs		
				Jobs HQ	1	
				Did not indicate		1
				Employee	1	
<b>6</b>	<b>Data Services Coordinator</b>	<b>7/29/2010</b>	<b>9/16/2010</b>	The Forum Newspaper	3	
				ND Job Service		
				PPB Web		1
				Internal Posting	1	
				Production Hub		
				TV Jobs		
				Did not indicate		
				Jobs HQ	1	
				Employee		
				<b>7</b>	<b>Master Control Operator</b>	<b>8/6/2010</b>
ND Job Service						
PPB Web						
Internal Posting						
Production Hub						
TV Jobs						
Did not indicate						
Jobs HQ						
Employee		1				

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### Information Regarding Recruitment Sources Contacted for Full-Time Vacancies

No.	Recruitment Source	Contact	Total Interviewed	Entitled to Notification
1	The Forum Newspaper	Sheila @ Classifieds	<b>8</b>	<b>N</b>
	101 5th Street North	Phone: 701-241-5500		
	Fargo, ND 58102	<a href="mailto:ssstastny@forumcomm.com">ssstastny@forumcomm.com</a>		
2	ND Job Service	Job Postings	<b>4</b>	<b>N</b>
	1350 32nd St SW	Phone: 701-239-7324		
	Fargo, ND 58103	Fax: 701-239-7350		
3	PPB Web	Marie	<b>2</b>	<b>N</b>
	207 North 5th Street	Phone: 701-241-6900		
	Fargo, ND 58102	Fax: 701-239-7650		
4	Production Hub.com, Inc.	Production Hub Classifieds	<b>0</b>	<b>Y</b>
	801 W. Fairbanks Ave.	<a href="mailto:Classifieds@productionhub.com">Classifieds@productionhub.com</a>		
	Winter Park, FL 32789	1-877-629-4122		
5	Broadcast Employment Services	Mark C. Holloway	<b>0</b>	<b>Y</b>
	(TV Jobs.com/AMFM Jobs.com/DigitalTalent.t	Phone: 760-754-8177		
	PO Box 4116	Fax: 760-754-2115		
	Oceanside, CA 92052	email: jobs@tvjobs.com		
6	Detroit Lakes Newspapers	<a href="mailto:recordtribune@dlnewspapers.com">recordtribune@dlnewspapers.com</a>	<b>0</b>	<b>N</b>
	PO Box 826	Phone: 218-847-3151		
	Detroit Lakes, MN 56502			
7	Grand Forks Herald	<a href="mailto:llanda@gfherald.com">llanda@gfherald.com</a>	<b>0</b>	<b>N</b>
	PO Box 5878	Phone: 1-80-477-6572, Ext 152		
	Grand Forks, ND 58206-5878	Fax: 701-780-1216		
8	The Bismarck Tribune	<a href="mailto:Shonda.Baumgartner@bismarcktribune.com">Shonda.Baumgartner@bismarcktribune.com</a>	<b>2</b>	<b>N</b>
	707 East Front Ave			
	Bismarck, ND 58502	Phone: 701-250-8237		
9	Jobs HQ/Forum Communications Co	<a href="mailto:llanda@jobshq.com">llanda@jobshq.com</a>	<b>2</b>	<b>N</b>
		Phone: 701-780-1165		
	Fargo, ND	Fax: 701-780-1157		
10	Internal Posting	Pauline - HR	<b>3</b>	<b>N</b>
11	Did not indicate		<b>3</b>	<b>N</b>
12	Employee		<b>2</b>	<b>N</b>

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### Outreach Activities Undertaken

Initiative	Date	Description	Scope of Involvement	Personnel Involved	
Provide training to management level personnel on methods of ensuring equal employment opportunity and preventing discrimination.	1	1/1/2010 Ongoing	FMHRA (Local chapter of Human Resources Association)	Staff member continues membership to the local chapter of Human Resources Assoc where members attend monthly luncheons & listen to guest speakers. Members can also ask questions, share policies & ideas thru group emails.	Human Resources/Payroll Manager
	2	June 1, 2010	PBMA Conference	Staff members attended various seminars with HR emphasis, at the PBMA annual conference.	President Director of Finance
Participation in other activities designed by the station to further the goal of disseminating employment opportunity to candidates who might otherwise be unaware of such opportunities.	3	Ongoing	Students hired & given the opportunity to acquire skills needed for employment in broadcasting.	Student employees participate in TV production activities during our pledge/membership drives.	Production Manager
Establishment of Internship Program.	4	Ongoing	Expose college students to broadcasting environment.	Each intern received experience and education in their assigned departments.	Interns: Radio/TV Education
Participation in at least 4 events or programs sponsored by educational institutions relating to career opportunities in broadcasting.	5	August 5, 2010 September 29, 2010	Conduct building tours that expose elementary school, middle school, high school, & college students to employment in broadcasting.	Tour - YMCA Daycare Adult Learning Group	Communications Dept