

EEO Public File Report

Prairie Public Broadcasting - TV & RADIO, Fargo, ND

All Employment Units

December 1, 2024 - November 30, 2025

Full-Time Positions Filled

Full-Time Position	Position Title	Date Open	Date Filled	Recruitment Source(s) utilized to fill the vacancy (including organizations entitled to notification)*	Number Interviewed	Number Hired
1	Operation and Scheduling Coordinator	11/8/2024	1/6/2025	The Forum Newspaper		
				ND Job Service		
				Jobs HQ		
				CPB		
				Prairie Public Broadcasting - Web		
				PMBA		
				NETA		
				Internal Posting	1	1
				Production Hub		
				TV Jobs		
2	Broadcast Engineer Bismarck	7/14/2025	Still Open	INDEED	2	
				Zip recruiter	1	
				The Forum Newspaper		
				ND Job Service		
				Jobs HQ		
				CPB		
				Prairie Public Broadcasting - Web	1	
				PMBA		
				NETA		
				Internal Posting		
3	Accounting Specialist	1/19/2024	4/15/2024	Production Hub		
				TV Jobs		
				INDEED	4	
				Zip recruiter	3	
				The Forum Newspaper		
				ND Job Service		
				Jobs HQ		
				Prairie Public Broadcasting - Web		
				Internal Posting		
				Zip recruiter	2	
4	Donor Relations Specialist	2/2/2024	2/24/2024	CPB		
				PMBA		
				NETA		
				Indeed	5	1
				Employee		
				The Forum Newspaper		
				ND Job Service		
				Jobs HQ		
				Prairie Public Broadcasting - Web	2	1
				Internal Posting		
5	Director of Television	Internal Promotion	3/22/2025	Zip recruiter		
				TV Jobs	1	1
				CPB		
				PMBA		
				NETA		
				Indeed		
				Employee		
				The Forum Newspaper		
				ND Job Service		
				Jobs HQ		
6	Production Manager	Internal Promotion	4/3/2025	Prairie Public Broadcasting - Web		
				Internal Posting		
				Zip recruiter	1	1
				TV Jobs		
				CPB		
				PMBA		
				NETA		
				Indeed		
				Employee		
				Total Interviewed and hired		

EEO Public File Report

Prairie Public Broadcasting - TV & RADIO, Fargo, ND
All Employment Units
December 1, 2024 - November 30, 2025

Full-Time Positions Filled

Information Regarding Recruitment Sources Contacted for Full-Time Vacancies

No.	Recruitment Source	Contact	Total Interviewed	Entitled to Notification
1	The Forum Newspaper	Lori @ Employment Sales Specialist	0	N
	101 5th Street North	Phone: 701-780-1165		
	Fargo, ND 58102	linda@jobshq.com		
2	ND Job Service	ND Job Service Web site	0	N
	1350 32nd St SW	HR Manager lists position		
	Fargo, ND 58103			
3	Prairie Public Broadcasting Web	Marie	2	N
	207 North 5th Street, Fargo ND 58102	Communications Manager lists position		
4	Production Hub.com, Inc.	Production Hub Classifieds	0	Y
	801 W. Fairbanks Ave.	Classifieds@productionhub.com		
	Winter Park, FL 32789			
5	Jobs HQ/Forum Communications Co	linda@jobshq.com	0	N
	Fargo, ND	Email Lori @ Forum Communications		
6	CPB Job line (Corporation Public Broadcasting)	cpb.org/job_line	0	N
7	PMBA	info@pmbaonline.org	0	N
8	NETA	email: netaonline.org - Lists position by HR Manager	0	N
9	Indeed (online job postings)	indeed.com - Lists position by HR Mgr	20	N
10	Internal Posting	Jeni HR Mgr - Sends out email to staff.	2	N
11	Zip recruiter	ziprecruiter.com - Lists position by HR manager	6	N
Total Interviewed			30	

EEO Public File Report

Prairie Public Broadcasting - TV & RADIO, Fargo, ND

All Employment Units

December 1, 2024 - November 30, 2025

Full-Time Positions Filled

Outreach Activities Undertaken

Initiative		Date	Description	Scope of Involvement	Personnel Involved
Provide training to management level personnel on methods of ensuring equal employment opportunity and preventing discrimination.	1	May 27-30/2025	PBMA Conference	Staff member attended various seminars with HR emphasis, at the PBMA annual conference.	* Director of Finance
	2	April 16, 2025	Talent Review and Succession Planning	HR manager attended training on talent review and succession planning	*Human Resources
Participation in other activities designed by the station to further the goal of disseminating employment opportunity to candidates who might otherwise be unaware of such opportunities.	2	Ongoing	Students hired & given the opportunity to acquire skills needed for employment in broadcasting.	Student employees participate in TV production activities during our pledge/membership drives and for Radio.	* Production Manager * Production Crew
Establishment of Internship Program.	3	Throughout the year 2025	Expose college students to broadcasting environment.	Each intern received experience and education in their assigned departments.	*Radio
Participation in at least 4 events or programs sponsored by educational institutions relating to career opportunities in broadcasting.	4	December 15, 2024	NDSU guest lecture	*guest speaker to a Communication and Ethic class and talked about opportunities	*Development
	5	January 29, 2025	Tour of Prairie Public	*Tour of homeschoolers and guardians	*Education
	6	April 15, 2025	Career Fair at MSUM	*Had a booth at career fair	*Human Resources
	7	August 5, 2025	Be My Neighbor Day	*Event Prairie Public held to involve the community	*Communications/Marketing
	8	August 2, 2025	Community Booth at RRM-Jazz Fest	*Had a booth at Jazz fest	*Communications/Marketing
	9	July 23, 2025	Prairie Public Night at Trollwood	*Hosted a night at Trollwood/had a booth	*Communications/Marketing
	10	June 13, 2025	Midwest Kid Fest	*Had a booth at Midwest Kid Fest	*Education/Communication
	11				
	12				